



Buyers' Guide

Internet Investigation Software (Project IRIS)

**A guide for organisations on how to procure
services using this framework.**

Who can use this Framework?

This Framework is available for use by all UK Police Forces listed (see link below for list) including the National Crime Agency (NCA)

Contact the police | Police.uk (www.police.uk)

How long can the contract/ framework be for?

The Dynamic Purchasing System (DPS) for Internet Investigation Services for the provision of Project IRIS is available for a period of 4 years, from 26th December 2018 to 25th December 2022.

The maximum duration for the call off contracts is not specified within the DPS due to the nature of the varied requirement. Contracting Bodies will need to state the duration for the call off contracts at Further Competition stage. The duration must be proportionate to the requirement and reflective of the level of work required.

What is available through this Framework?

This Framework is for the provision of an Internet Intelligence Investigation and Evidence Capture tool (Project IRIS). Project Iris is a Police Transformation Fund (PTF) supported project, coordinated by the National Police Chiefs Council (NPCC) Internet Intelligence and Investigations (III) Lead. As such the project represents all Police Forces in England and Wales and associated forces and agencies across the UK, including Police Scotland and the Police Service of Northern Ireland.

The aim of Project Iris is to coordinate a collaborative approach to procurement from across law enforcement and partner agencies with a view to establishing nationally agreed requirements for evidence capture and internet connectivity/audit tools.

It is a clear objective of the project not to identify a single national solution but a range of solutions which meet the agreed requirements. Through this approach the III community wishes to drive competition and development within the market. The national requirements identified are a minimum standard and it is fully expected that some suppliers will significantly exceed these standards and offer additional features. The creation of the DPS allows forces to select a solution that best meets their needs with the confidence that the solution meets a minimum agreed standard.

Benefits

The following table summarises key benefits available under this framework:

Benefit	Description
Procurement Timelines	Shortened procurement time as advertisement in OJEU and Request to Participate stage has already been undertaken.
Increased Competition	Encourages competition as it is easier for providers to get on to the DPS and join at any time during its period of validity.
Pre-Qualified Suppliers	Contracting Authorities can undertake a competition with a group of pre-qualified Tenderers with all qualification documentation held centrally by Police Digital Services.
Further Competition Time	Award of individual tenders can be quicker than under some other procedures. The minimum time limit for return of tenders is 10 days, although consideration should be given to the size and the complexity of any mini competitions run from this DPS before defining procurement timelines.
Supplier Reassurance	Suppliers don't have to demonstrate suitability and capability every time they wish to compete for a public-sector contract.
Onboarding	Suppliers may join the DPS at any time during its period of validity, so they are not "locked out".
Accessibility	More accessible for SMEs.
Collaboration	The collaborative approach will reduce cost and resource abstractions for both forces and suppliers, effectively offer supplier a single route to market.
Standards	Forces will be able to select a solution which best fits their individual needs in the knowledge that all solution meets a minimum agreed standard.

How to use the Framework

A Contracting Authority will need to invite all Potential Providers on the DPS (who possess the relevant services category and the appropriate financial notation within the DPS) to bid for the specific contract. It is not possible to Direct Award and further competitions must be conducted.

The Contracting Authority is responsible for producing the specification, pricing schedule and other documentation required to undertake Further Competition under the DPS. Police Digital Services will provide all tender documentation templates to the Contracting Authority including guidance on how to carry out the Further Competition. An overview of the required steps is detailed below:

Stage	Action	Process
Step 1	Need identified	Contact the Commercial Team via the email Commercial@pds.police.uk with your request to access the framework and complete a Customer Access Agreement.
Step 2	Information Requirements	It is the requirement of the Contracting Authority to collate the detailed specification, pricing schedule, technical questions, evaluation weightings, vetting and any KPI's/SLA's
Step 3	Further Competition Process	Police Digital Services will provide template documents to the Contracting Authority for the Further Competition. The documentation must be sent to all Suppliers listed on the framework. Suppliers will need to be given a minimum of ten days to submit their bid. Evaluations must be conducted in accordance with the criteria set out in the invitation to tender.
Step 4	Contact Approval	Once the successful supplier has been determined, through the Further Competition process, a copy of the Contracting Authorities Procurement sign off should be provided Police Digital Services.
Step 5	Call-off contracts	The Supplier who best meets the requirements of the individual call-off, will be awarded the call-off contract. Contracting Authorities must inform Police Digital Services of all contracts awarded under the DPS. Authorities should also abide by the requirements for publication of awarded contracts .

Supplier Management

The current list of Suppliers on the DPS for each lot is detailed below. Supplier Profiles for each of the Suppliers is available on the Knowledge Hub. New Suppliers can join the DPS at any time during its Framework period.

Supplier	Web Link
Internet Investigation Solutions Ltd	https://www.ii-solutions.co.uk/
Axeten Ltd	https://www.axeten.com/
Verint Systems Ltd	https://www.verint.com/gb/homepage-gb/

Other information

Management Charge

There is a Management Charge of 1% of the total charges, excluding VAT for all Call Off Contracts through this framework. Any pricing provided by the Supplier when competing for work under the DPS will be inclusive of this charge.

Documentation

All supporting documentation is available in the Library section of the Knowledge Hub. This includes the Operational Trial Reports, Customer Access Agreement, ITT Templates and Contract Documentation.

Police Digital Service Knowledge Hub

This Buyers Guide, FAQs on how to transact business and details of existing commercial deals available to UK policing can be accessed via the Company Knowledge Hub at <https://knowledgehub.group/internet-investigation-software-dps>. If you are not yet registered with the Knowledge Hub, you will need to complete the simple registration process first and ask to join the Internet Investigation Software DPS group.

Contacting Us

If you have any further questions regarding this opportunity, please contact our Helpdesk on Commercial@pds.police.uk

Public Procurement references

Set out below is reference and a link to the underlying procurement documentation.

OJEU Reference Number:	<u>2018/S 225-514854</u>
Framework Name:	DPS for Project IRIS
Start Date:	26 th December 2018
End Date:	25 th December 2022
Value:	£50,000,000
Suppliers:	3
Primary CPV Code:	48000000