



Police Digital Service

**Specialist Competencies & Assets**

A guide for organisations on how to procure services using this framework

## Who can use this Framework?

This Framework is available for use by all UK police forces listed (see link below for list)

[Contact the police | Police.uk \(www.police.uk\)](https://www.police.uk)

## How long can the contract/framework be for?

The Specialist Competency and Assets Framework is available for a period of four years, from 1 December 2020 to 30 November 2024.

Whilst the Framework Agreement is for four years, Call-Off Contracts can be awarded up to a maximum period of seven years in total from the date of award of the Call-Off Contract, including any extensions.

## What is available through this Framework?

This Framework Agreement is intended to enable forces to buy systems that support them in managing police competencies; managing police assets; delivering a number of non-functional requirements; and associated software, support and maintenance.

### Training Records Capture and Management

The systems are required to support the capture and management of training records for specialist police competencies - firearms use, dog handling, public order command, blue light driving and other key operational policing competencies, that are prescribed by the College of Policing, and that forces must

keep detailed records about in order to fulfil their statutory role.

### Asset Management

The systems are also required to support the management of specialist police assets, examples include firearms, dogs, technical surveillance equipment, specialist forensic tools, ANPR cameras, specialist vehicles, and others. These are assets that are in limited supply, that need to be kept securely, that need to be locatable 24 hours a day, that need to be disposed of in a controlled manner, that we need to keep records of where they are used, and that require specialist competencies to operate.

### Non-Functional Requirements

Other non-functional requirements that apply to both training records and asset management.

The framework consists of two categories. These are:

### Category 1 – “Off the Shelf” Core Software

This will include installation, configuration work as required, user support and maintenance. The software and support service will be procured as a direct award only.

### Category 2 – Core Software Modified

The core software modified, amended and enhanced to meet individual system requirements. This particular system solution, with individual software requirements, will be procured through a Mini Competition.



## Benefits

The following table summarises key benefits available under this framework:

Benefit	Description
Procurement Timelines	Shortened procurement time as advertisement in OJEU and Request to Participate stage has already been undertaken.
Direct Award Capability	For Category 1 – Reduced timescales by having the ability to direct award to the chosen supplier.
Increased Competition	For Category 2 - Encourages competition by carrying out mini competitions.
Innovation	Provides UK Policing with an innovative route to market for a wide range of specialist services.
Value for Money	The Framework represents excellent value for money, with significant discounts, for UK Policing. These are long term reductions in costs compared with ad-hoc purchasing of the same software outside of the Framework.
Transparent commercial visibility	Commercial pricing and costs are available for scrutiny.
Contract Management	The Framework is contract managed by the Police Digital Service (PDS) on behalf of forces, providing one common point of contact for issues and escalations.

## How to use the Framework

The Contracting Authority will need to determine which Category is relevant for the contract. The same Call-Off Contract Terms will apply in respect of all categories, other than as may be made specific to each Call-Off Contract awarded under the Framework Agreement by completing the specific Schedules relating to the Framework Agreement.

Call-Off Contract Terms are available in the Library of the *Specialist Competencies and Assets* Knowledge Hub Group.

An overview of the required steps is detailed below:

### Category 1-Direct Award

Stage	Action	Process
Step 1	<b>Need identified</b>	The Contracting Authority will need to carefully assess which is the most suitable option and that any award decision can be sufficiently justified/documentated internally if required.
Step 2	<b>Supplier Engagement</b>	Clarification with Suppliers on the Category to be utilised with regard to the products may be undertaken by the Contracting Authority. The clarification is intended to help a Customer to understand what each Supplier can provide as "Off-the-Shelf" systems, how well those systems meet the Customer's needs and to confirm the full cost of purchasing the systems from that Supplier.
Step 3	<b>Order Form</b>	It is the responsibility of the Contracting Authority to raise and complete the Order Form and send through to the Supplier.
Step 4	<b>Call-Off Contract</b>	Call Off Contracts will be signed directly with the Supplier.

## Category 2-Mini-Competition

Stage	Action	Process
Step 1	<b>Need identified</b>	The Contracting Authority will need to carefully assess which is the most suitable option and that any award decision can be sufficiently justified/documentated internally if required.
Step 2	<b>Mini Competition</b>	The Contracting Authority will be required to create their own specific set of business and technical requirement and must re-open the competition to all suppliers on the framework.
Step 3	<b>Award Decision</b>	This must be in line with the framework agreement and based on the following criteria: Quality – 50% Price/Total Cost – 50% (There is a tolerance threshold of + or – 10%)
Step 4	<b>Order Form</b>	It is the responsibility of the Contracting Authority to raise and complete the Order Form and send through to the Supplier.
Step 5	<b>Call-Off Contract</b>	Call Off Contracts will be signed directly with the Supplier.

## Supplier Management

The following three suppliers have been selected to provide systems and associated services through this Framework.

Supplier	Contact Details
Black Rainbow Ltd	Nikki Moscrop Law Enforcement Sales Director, UK & Europe 07831 919676 <a href="mailto:nikki.moscrop@blackrainbow.com">nikki.moscrop@blackrainbow.com</a>
Innaxys Ltd	Sarah Searle Director 07476 312352 <a href="mailto:sarah@innaxys.com">sarah@innaxys.com</a>
JML Software Ltd	Diane Finn Managing Director 07855 794669 <a href="mailto:Diane.Finn@jmlsoftware.co.uk">Diane.Finn@jmlsoftware.co.uk</a>

## Other information

### Management Charge

There is a Management Charge of 1% of the total charges, excluding VAT for all Call Off Contracts through this framework. Any pricing provided by the Supplier when competing will be inclusive of this charge.

### Police Digital Services Knowledge Hub

This Buyers Guide, the Call-Off Contract template and the Pricing Mechanisms for the Suppliers can be accessed via the [PDS Knowledge Hub](#). The Call-Off Contract and Pricing is available in the Library section. If you are not yet registered with the Knowledge Hub, you will need to complete the simple registration process first and ask to join the **Specialist Competencies and Assets** Knowledge Hub group.

### Contacting Us

If you have any further questions regarding this Guide please contact the PDS Contract Manager, Steve Williams [steve.williams@pds.police.uk](mailto:steve.williams@pds.police.uk)

## Public Procurement references

Set out below is reference and a link to the underlying procurement documentation.

OJEU Reference Number:	2020/S 157-384651
Framework Name:	Specialist Competencies and Assets
Start Date:	1 <sup>st</sup> December 2020
End Date:	30 <sup>th</sup> November 2024
Value:	£16,000,000.00
Suppliers:	3
Primary CPV Code:	72000000