Apply for a New or Change to a police.uk Domain Name

**VERSION**: 1.0



**DATE**: 31st March 2025

**CLASSIFICATION**: OFFICIAL

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**Document Information**

# Document Location

**Revision History**

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| --- | --- | --- | --- |
| **Version** | **Author** | **Description** | **Date** |
| 0.1 | Michael Fidler | 1st Draft | 13th March 2023 |
| 0.2 | Michael Fidler | 2nd Draft | 14th March 2023 |
| 0.3 | Thomas Connor | Request form draft | 10th February 2025 |
| 0.4 | Thomas Connor | Removed Appendix B | 24th March 2025 |
| 0.5 | Thomas Connor | Final Draft | 25th March 2025 |

**Approvals**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Name** | **Role** | **Date** |
| 1.0 | Andrew Douthwaite | CTO | 28th March 2025 |

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# Application for a new or change to an existing police.uk domain name

This section should only be completed having read the police.uk DNS guidance available from the PDS website.

This template, alongside the authorising approvals form, available from the PDS website, provides the Police Digital Service (PDS) with the requisite information to effect a change within the police.uk domain name space.

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| **Request Overview** | |
| **Please detail in your own words the reason for this request.**  (eg: Service Provider for force.police.uk is changing on 1st April 2025. New name servers need to be registered between 24th March and 31st March 2025 to ensure continuity of service). | |
| Click or tap here to enter text. | |
| **Question** | **Response** |
| **Name of Requestor:** | Provide full name. |
| **Requesting Force/ Policing Organisation**  **Name:** | Name of Police Force or Organisation Applying. |
| **Requestor’s Contact Telephone Number:** | Provide the telephone number of requestor. |
| **Requestor’s e-mail Address:** | Provide the email address of the requestor. |
| **Senior Stakeholder’s Name & Role:**  (see guidance on who qualifies) | Full name and Role/Rank of the Senior Stakeholder. |
| **Senior Stakeholder’s e-mail:** | Email address of the Senior Stakeholder. |
| **Senior Stakeholder’s Contact Number** | Contact number of Senior Stakeholder. |
| **Is this a request for a new domain or a change to an existing domain?** | Select. |
| **Name of the new or changed domain:**  (eg: [pds.police.uk](mailto:pds@police.uk)) | Domain name. |
| **Please briefly describe the request.** (Eg: New Domain required; or, name servers  require changing on 6th April 2023.) | Describe the purpose of the request. |
| **If Name Servers need changing or adding, please detail them here:**  (It is strongly recommended that multiple name servers are listed for resilience). | Details of Name Server 1. Details of Name Server 2. |
| **Domain Name Administrator Name:** | Name of domain administrator. |
| **Domain Name Administrator role-based e-mail address:**  (Primary and enduring contact address.  Eg: [network-manager@force.police.uk)](mailto:network-manager@force.police.uk) | Email address of domain administrator. |
| **Secondary Role Based Contact Point:**  (eg: [service-desk@force.police.uk)](mailto:service-desk@force.police.uk) | Secondary contact details. |

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| --- | --- |
| **When do you require this work to be**  **completed?** | Select date. |
| **Is this domain permanent? If not, when is**  **the expected end-date?** | Select.  Choose a date if temporary. |
| **Have you included your Senior Stakeholder’s letter/ email of authorisation?**  (This is required for new domains) | Select. |
| **If required, please detail below any further supporting information that you feel may support this**  **request:** | |
| Enter further details. | |
| **Send the completed form to** [**policedomains@pds.police.uk**](mailto:policedomains@pds.police.uk)  *(Send using an existing police.uk or gov.uk email address. Requests from other email addresses will not be processed.)* | |